### **Hours of Operation**

Mondays through Fridays. Rides are available between 7 am and 2 pm.

Note: We are not able to provide transportation service for patients with appointments scheduled after 2 pm. Return trip service, however, is guaranteed for any patients whose appointments are completed within Courtesy Van operating hours.

#### To Schedule a Ride

Please call 412.942.6157 or for any questions.

Please call the St. Clair Health Patient Transportation Line to notify us that you are ready for pick up service.

Note: Courtesy Van drivers are not permitted to accept tips. In lieu of tips, donations to St. Clair Health Foundation Patient Transportation Fund are appreciated and can be mailed to:

**St. Clair Health Foundation** 1000 Bower Hill Road, Pittsburgh, PA 15243

412.942.2465 stclair.org



# **Courtesy Van Service**





St. Clair Health is dedicated to expanding and ensuring access to health care services and programs for members of the community.

An important element in our community-based mission is transportation to and from our various medical facilities. To that end, St. Clair Health offers a Courtesy Van Service to patients unable to obtain private or public transportation to our facilities.

## Arrangements can be made to access these St. Clair Health-affiliated locations:

- St. Clair Hospital 1000 Bower Hill Rd, Mt. Lebanon
- St. Clair Professional Office Building (POB) 1050 Bower Hill Rd, Mt. Lebanon
- St. Clair Health Village Square Outpatient Center 2000 Oxford Dr, Bethel Park
- St. Clair Health
   Peters Township
   Outpatient Center
   3928 Washington Rd,
   McMurray
- St. Clair Health
   Outpatient Lab Center
   1025 Washington Pike,
   Bridgeville
- Dunlap Family
   Outpatient Center
   1000 Bower Hill Rd,
   Mt. Lebanon

We regret any inconvenience, but we are not able to accommodate wheelchair patients.

Please call the Patient Transportation Line at 412.942.6157 between 7 am and 3 pm to schedule transportation service.

Scheduling is done on a first-come, first-served basis, but we make every effort to accommodate all requests.

Please call the day before your appointment to schedule.

Patients requesting Monday service should call the Friday prior to their scheduled appointments.

The Patient Transportation Office is closed Saturdays, Sundays and all national holidays.

### **How the Service Operates**

- Patients are transported in one of six marked passenger vans. Each van is equipped with a cellular phone, enabling the driver to remain in contact with the Hospital or our other facilities. All drivers are employees of St. Clair Health.
- Patients are picked up at their homes or at one of the St. Clair Health facilities, and are returned to their homes when their appointment or procedure is completed.
- To ensure that the service remains on schedule, we are only able to transport patients to a St. Clair Health facility or to their homes. Other stops cannot be accommodated.
- To guarantee on-time arrival and ensure that all patients arrive on time for their appointments, pick up times may have to be adjusted, and patients may occasionally experience up to an hour wait after their appointments or procedures are completed to be taken home.
- Patients waiting for a return ride at St. Clair Hospital should wait at the Main Entrance in the Fourth Floor Lobby or at the First Floor Entrance of the Professional Office Building. Those coming from Dunlap Family Outpatient Center can wait outside the Main Entrance. Patients waiting at any of the other locations should inquire at the Reception Desk as to where they should wait for the Courtesy Van.
- Patients having procedures involving anesthesia are required to bring along a responsible adult to escort patients into their residences on the return trip.